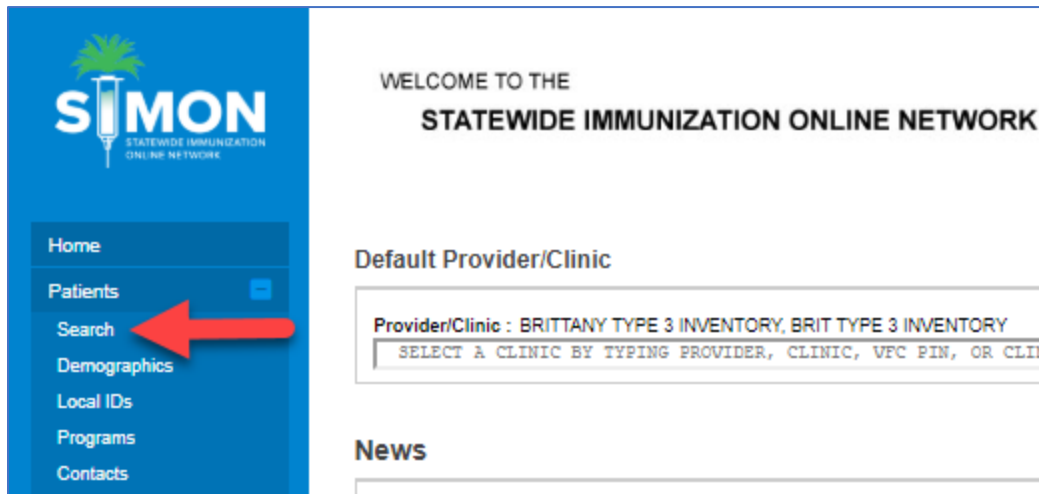


Printing a Certificate of Immunization

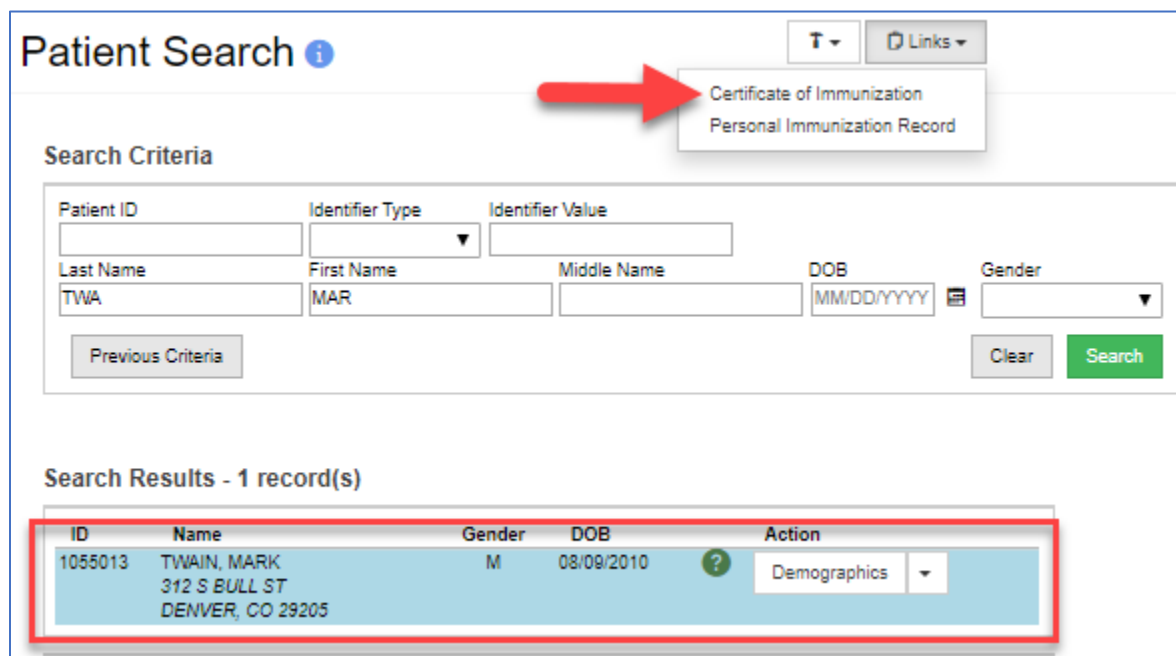
This user guide shows the multiple workflows for printing a certificate of immunization.

Workflow #1

1. Search for a patient under the “Patients” module.

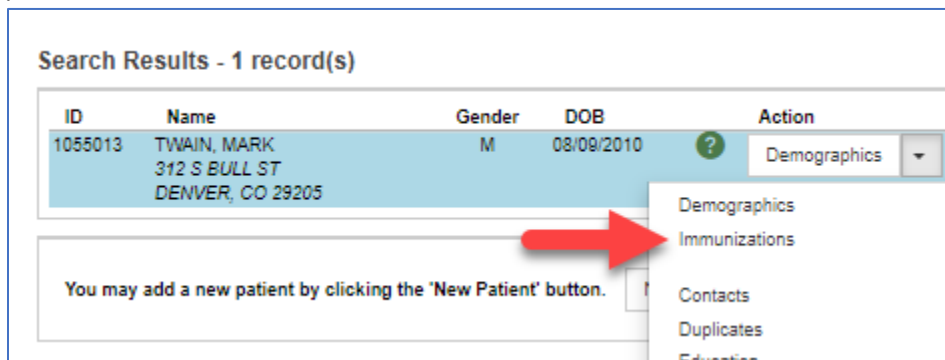


2. Single click the patient to highlight them in blue, then click the “Links” button menu and select “Certificate of Immunization”.



Workflow #2

1. Navigate to the Immunizations home page either from the drop down to the right of the patient's name:




Search Results - 1 record(s)

ID	Name	Gender	DOB	Action
1055013	TWAIN, MARK 312 S BULL ST DENVER, CO 29205	M	08/09/2010	Demographics Immunizations Contacts Duplicates Education

You may add a new patient by clicking the 'New Patient' button.

Or by double clicking the patient to go to demographics and then select Immunizations from the main menu:



Patient Demographics

TWAIN, MARK ID: 1055013 DOB: 08/09/2010 AGE: 9Y 2M 5D

Edit

Patient Info | Primary Contact | Alias | Health Ins | Contact Info | Address | Race/E

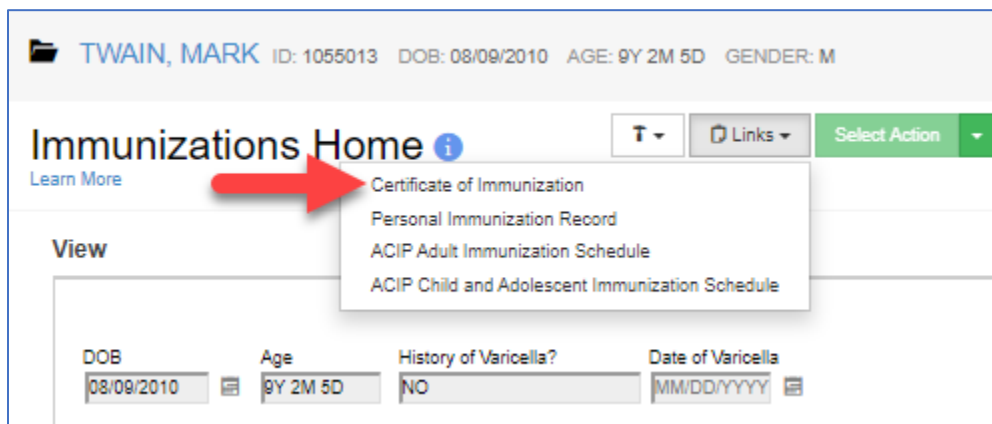
Patient Information

Last Name * TWAIN First Name * MARK

Gender * MALE DOB * 08/09/2010

Patient Eligibility *

2. From the Immunizations Home Page, click the "Links" button and select Certificate of Immunization.



TWAIN, MARK ID: 1055013 DOB: 08/09/2010 AGE: 9Y 2M 5D GENDER: M

Immunizations Home

Learn More

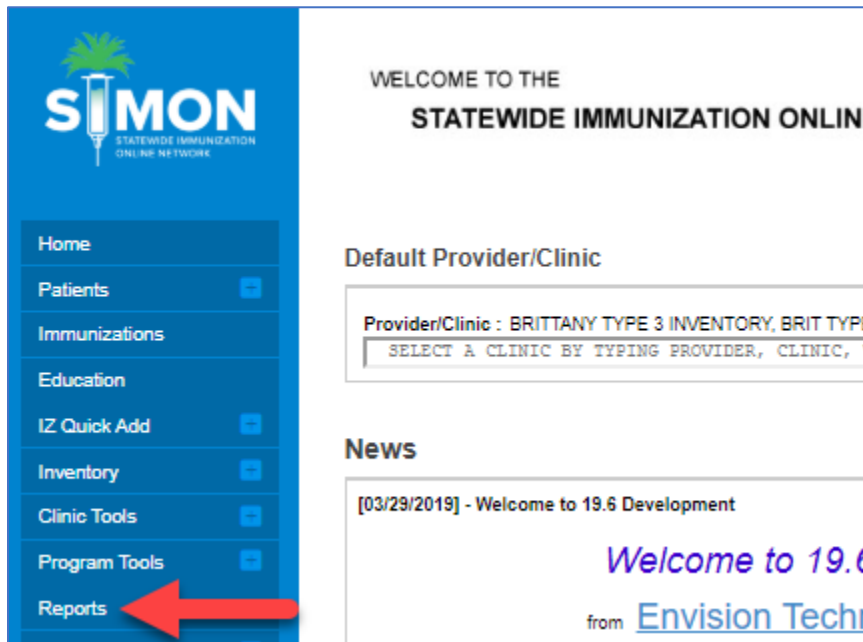
View

DOB: 08/09/2010 Age: 9Y 2M 5D History of Varicella?: NO Date of Varicella: MM/DD/YYYY

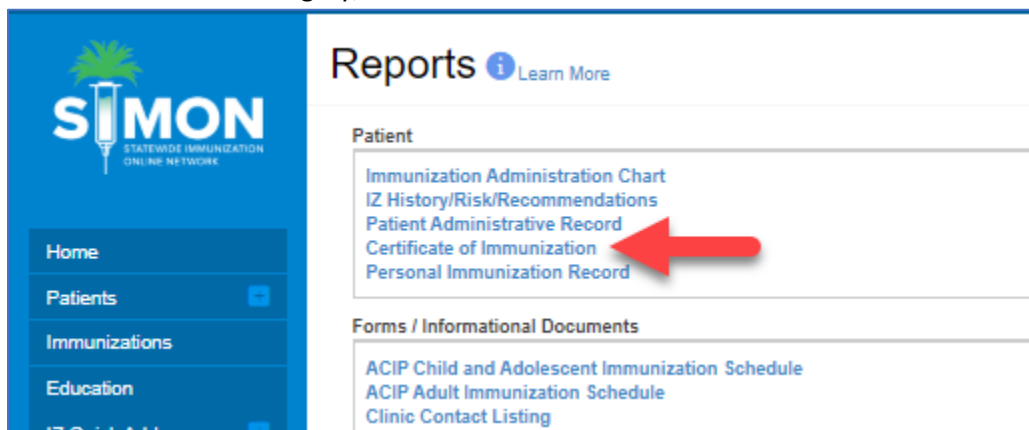
Links: Certificate of Immunization, Personal Immunization Record, ACIP Adult Immunization Schedule, ACIP Child and Adolescent Immunization Schedule

Workflow #3

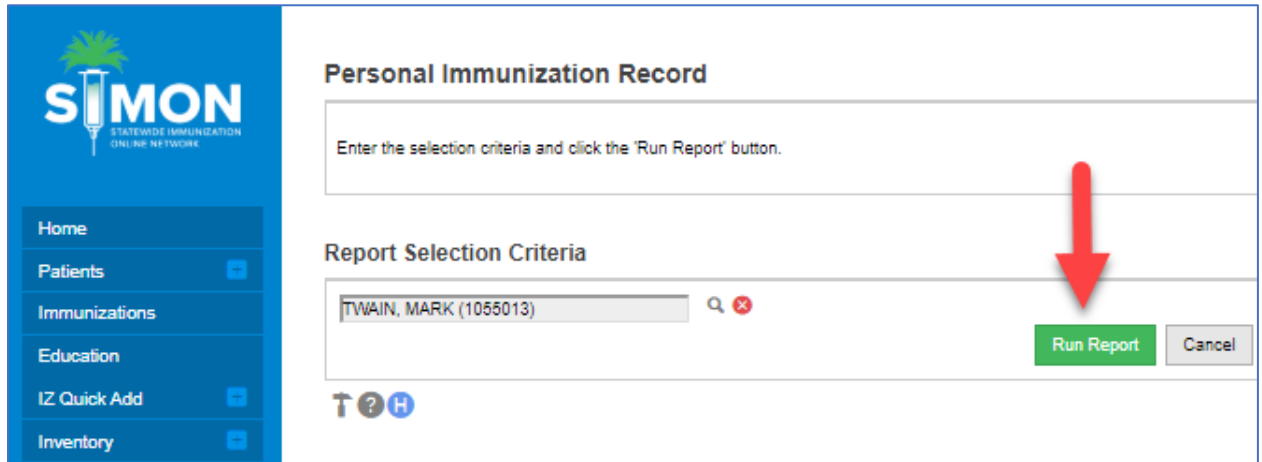
1. Select "Reports" from the main menu.



2. Under the "Patient" category, select the "Certificate of Immunization".



3. If you were previously working with a patient, their name will auto-populate. You can then click “Run Report” to generate the Certificate of Immunization.



Personal Immunization Record

Enter the selection criteria and click the 'Run Report' button.

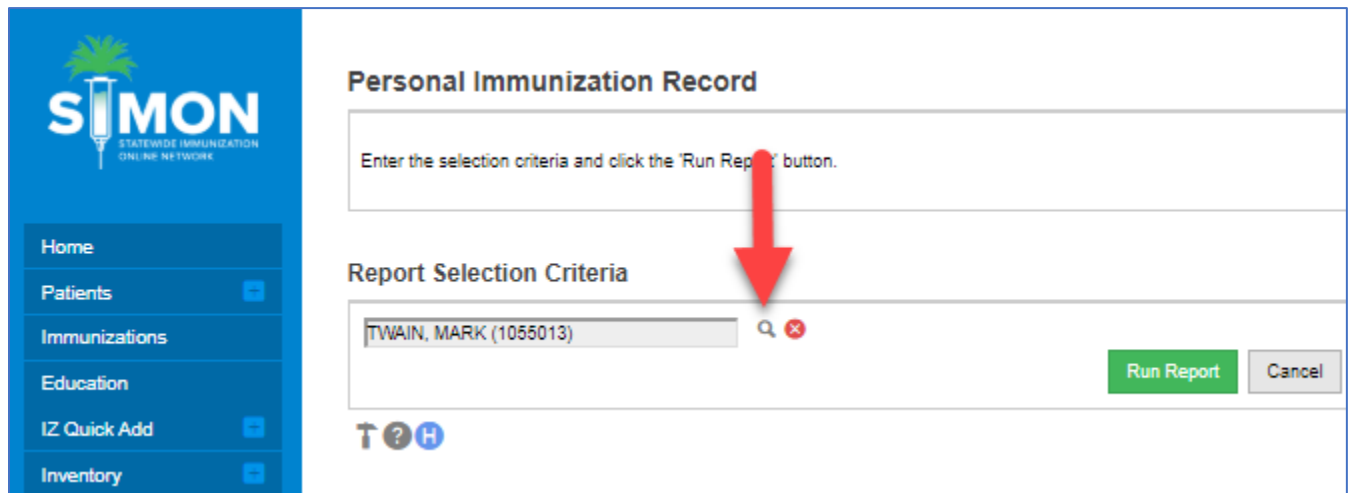
Report Selection Criteria

TWIN, MARK (1055013) 🔍 ✖

Run Report Cancel

T ? H

4. If you'd like to switch patients, you can select the magnifying glass to search for a new patient.



Personal Immunization Record

Enter the selection criteria and click the 'Run Report' button.

Report Selection Criteria

TWIN, MARK (1055013) 🔍 ✖

Run Report Cancel

T ? H

5. Type the patient's name and click "Search." Then double click the patient you're looking for to populate their name into the selection criteria. Then perform step number 3 by clicking "Run Report".

Patient Search Results - 3 record(s)

ID	Name	Gender	DOB
499831	SMITH, JOE 5577 ZION SQ PHILADELPHIA, PA 19019	M	08/11/1969
500087	SMITH, JOE 56 ELM DENVER, AR 45812	M	01/01/1970
499903	SMITH, JOEY	M	07/21/2015

Buttons:

Buttons:

