

On-hand Inventory: Adjustments for Wastage

- From the main menu, go to Inventory > Vaccines > On-Hand.

Vaccine Inventory On-Hand [Learn More](#) Links Add New Inventory

On-Hand Inventory

⚠ There are 2 Pending Inventory Transfers.

2 Inventory Location: (ALL) Status: ON-HAND 4

3 Vaccine: (ALL) Funding Source: (ALL) 5

Vaccine (Brand)	Mfg	NDC	Lot No	Exp Date	Funding Source	Doses On-Hand	Expiring Soon	
LUCIA CLINIC TYPE 3 PRIVATE INVENTORY								
Hep A, ped/adol, 2D (Havrix (0.5 mL x 10 vials))	SKB	58160-0825-11	54654679	12/31/2020	Private	11	?	Action
Varicella (Varivax (0.5 mL x 1 vial))	MSD	00006-4826-00	2222222	10/31/2020	Private	10	?	Action
Zoster Live (Zostavax (0.63 mL x 1 vial))	MSD	00006-4963-00	33333333	07/31/2020	Private	9	?	Action
LUCIA CLINIC TYPE 3 PUBLIC INVENTORY - 364875								
DTaP (Daptacel) (Daptacel (0.5 mL x 10 PMC vials))		49281-0286-10	123123123	12/31/2019	CHIP	10	?	Action
DTaP (Daptacel) (Daptacel (0.5 mL x 10 PMC vials))		49281-0286-10	08990FF	12/31/2020	VFC	5	?	Action
DTaP-HepB-IPV (Pedia (Pediarix (0.5 mL x 10 syr	SKB	58160-0811-52	DTAPHBIPV	01/01/2022	VFC	5	?	Action

- Optional filter: Select the Inventory Location.

Inventory Location

- (ALL)
- (ALL)
- LUCIA CLINIC TYPE 3 PRIVATE INVENTORY
- LUCIA CLINIC TYPE 3 PUBLIC INVENTORY
- LUCIA VTRCKS CLINIC PRIVATE INVENTORY
- LUCIA VTRCKS CLINIC PUBLIC INVENTORY
- VALIDA TYPE 3 INV AGGREGATE LOCATION

3. Optional filter: Select the Vaccine.

Vaccine
(ALL) ▼
(ALL)
ADENOVIRUS, TYPE 4
ADENOVIRUS, TYPE 7
ANTHRAX
ANTHRAX IG
BCG
CHOLERA, LIVE ATTENUATED
DIPHTHERIA ANTITOXIN
DT, IPV ADSORBED
DT, PED
DTAP
DTAP (DAPTACEL)
DTAP, UF
DTAP-HEPB-IPV (PEDIA
DTAP-HIB-IPV (PENTAC
DTAP-IPV
DTAP-IPV-HIB-HEPB (VAXELI
DTP-HIB-HEP B
FLU (SOUTHERN HEMI), UF
FLU MDCK QUAD P-FREE INJ

4. Optional filter: Select the Status.

Status
ON-HAND ▼
(ALL)
ON-HAND
DEPLETED/EXPIRED
EXPIRING SOON

5. Optional filter: Select the Funding Source.

Funding Source
(ALL) ▼
(ALL)
317
CHIP
PRIVATE
STATE
VFC

6. Click the “Action” button next to the vaccine and select “Adjustment”.

Vaccine Inventory On-Hand [Learn More](#) Links Add New Inventory

On-Hand Inventory

⚠ There are 2 Pending Inventory Transfers.

Inventory Location: (ALL) Status: ON-HAND
 Vaccine: (ALL) Funding Source: (ALL)

Vaccine (Brand)	Mfg	NDC	Lot No	Exp Date	Funding Source	Doses On-Hand	Expiring Soon	
LUCIA CLINIC TYPE 3 PRIVATE INVENTORY								
Hep A, ped/adol, 2D (Havrix (0.5 mL x 10 vials))	SKB	58160-0825-11	54654679	12/31/2020	Private	11	?	Action
Varicella (Varivax (0.5 mL x 1 vial))	MSD	00006-4826-00	2222222	10/31/2020	Private	10	?	<ul style="list-style-type: none"> Edit Adjustment Transfer Inquiry Transactions
Zoster Live (Zostavax (0.63 mL x 1 vial))	MSD	00006-4963-00	333333333	07/31/2020	Private	9	?	
LUCIA CLINIC TYPE 3 PUBLIC INVENTORY - 364875								
DTaP (Daptacel) (Daptacel (0.5 mL x 10 PMC vials))		49281-0286-10	123123123	12/31/2019	CHIP	10	?	
DTaP (Daptacel) (Daptacel (0.5 mL x 10 PMC vials))		49281-0286-10	08990FF	12/31/2020	VFC	5	?	Action
DTaP-HepB-IPV (Pedia (Pediarix (0.5 mL x 10 syr))	SKB	58160-0811-52	DTAPHBIPV	01/01/2022	VFC	5	?	Action

7. Fill out the information requested on the Vaccine Inventory Adjustment page (Mandatory*).

Vaccine Inventory Adjustment i

Cancel
Create

Add

Date/Time * (HH:MM A/P)

Inventory Location *

Vaccine | Mfg | NDC *

Lot Number *

Expiration Date *

Funding Source *

Doses On-Hand *

Reason *

Modification *

Doses Adjusted *

Container Id

Comments *

Clear

8. You must select the reason for the dose adjusted and make sure it matches up to the funding source of the vaccine.

a. The VTRCKS labeled reasons are available if making public vaccine adjustments:

Reason *

Modification *

Doses Adjusted *

Container Id

Comments *

Clear

VTRCKS - BROKEN VIAL/SYRINGE

VTRCKS - VACCINE DRAWN INTO SYRINGE BUT NOT ADMIN

VTRCKS - LOST OR UNACCOUNTED FOR VACCINE

VTRCKS - NON VACCINE PRODUCT (E.G. IG, HBIG, DIL)

VTRCKS - OPEN VIAL BUT ALL DOSES NOT ADMINISTERED

VTRCKS - OTHER

BORROWED VACCINES ADJUSTMENT

ADD INITIAL INVENTORY

BROKE VIAL

EXPIRED

EXTRA

9. The ADD or SUBTRACT modification may default.
10. Click “Create”.
11. A green success message is displayed confirming your changes were saved.
12. Return to the on-hand page and view the doses on-hand to confirm the affected line item has been updated.

LUCIA CLINIC TYPE 3 PRIVATE INVENTORY								
Hep A, ped/adol, 2D (Havrix (0.5 mL x 10 vials))	SKB	58160-0825-11	54654679	12/31/2020	Private	10		Action ▾