

## Administer Vaccines As A Provider Not Tracking Inventory in SIMON

1. Search for a patient under the "Patients" module of the menu on the left side of the screen.

	WELCOME TO THE STATEWIDE IMMUNIZATION
Home	Default Provider/Clinic
Patients 🗧	
Search	Provider/Clinic : BRITTANY TYPE 1 INVENTORY,
Demographics	SELECT A CLINIC BY TYPING PROVIDER,
Local IDs	
Programa	

- 2. Type in enough information to find the specific patient you're administering vaccines to or create a new patient if they do not exist in the IIS. (Follow the instructions in the step by step guide for creating a patient.)
- 3. From the drop-down to the right of the patient's name, select "Immunizations".

Last Name	e First Name	Mi	ddle Name	DOB	G	Bender
TWA	MAR			MM/		
Previo	us Criteria				C	Clear Search
earch R	tesults - 1 record(s)					
earch R	Results - 1 record(s) Name	Gender	DOB		Action	
earch R ID 1055013	Results - 1 record(s) Name TWAIN, MARK	Gender M	DOB 08/09/2010		Action Demographics	
ID 1055013	Name TWAIN, MARK 312 S BULL ST	Gender M	DOB 08/09/2010		Action Demographics	5 <b>•</b>
ID 1055013	Name TWAIN, MARK 312 S BULL ST DENVER, CO 29205	Gender M	DOB 08/09/2010	Demog	Action Demographics	3 <b>•</b>
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earch R ID 1055013	Name TWAIN, MARK 312 S BULL ST DENVER, CO 29205	Gender M	DOB 08/09/2010	Demogr Immuni	Action Demographics raphics zations	3





4. From the green drop-down menu at the top of the page select "Quick Add"

TWAIN, MARK ID: 1055013 DOB: 08/09/201	0 AGE: 9Y 2M 22D GENDER: M 🔳 🍽
Immunizations Home ()	C Links  Select Action Quick Add
View	Add History
Image: A state of the state	

5. Ensure the Clinic, Vaccination Date, Prescribed By and Administered Date for the vaccines are complete and accurate.

Precautions/Contraindications				
Clinic *	Vacc Date *		Prescribed By	
BRIT TYPE 1 INVENTORY	MM/DD/YYYY	UNKNOWN		
Do not set this clinic as the 'default clinic' for this patient				
Administered By *				
Patient is VFC eligible			Display All Vaccines	Clear Vaccines

6. The recommended vaccines will auto populate the fields for immunizations to be added. (You can edit your user defaults to not load the recommended fields automatically in user default settings.) To add more, select the vaccine from the drop-down menu on the next open line.

Precautions/Contraindications					
Clinic *				Vacc [	Date
BRIT TYPE 1 INVENTORY			•	10/07	/20
ADAMS, JOHN (MD)	▼ Pat	tient is VFC	eliaible		
Vaccine		Body Site	VIS/P	ublicat	ion
Vaccine POLIO-IPV		Body Site	VIS/P Sele	ublicat	ion
Vaccine POLIO-IPV HEP A, PED/ADOL, 2D		Body Site	VIS/P Sele	Publicati ect VIS ect VIS	ion ©
Vaccine POLIO-IPV HEP A, PED/ADOL, 2D TDAP, ADSORBED	• •	Body Site	VIS/P Sele Sele	Publicati ect VIS ect VIS ect VIS	ion Ø
Vaccine POLIO-IPV HEP A, PED/ADOL, 2D TDAP, ADSORBED	• • •	Body Site	VIS/P Sele Sele Sele	Publicati ect VIS ect VIS ect VIS	ion Ø





7. For each vaccine administered, select the body site from the drop-down to the right of the vaccine name.

Add		
Precautions/Contraindications		
Clinic *	Vacc Date	*
BRIT TYPE 1 INVENTORY	▼ 10/07/201	19
Do not set this clinic as the 'defau	ult clinic' for this patient	
Administered By *		
ADAMS, JOHN (MD)	Patient is VFC eligible	
Vaccine	Body Site VIS/Publication	
POLIO-IPV	• • •	
HEP A, PED/ADOL, 2D	▼ ▼ Select VIS Ø	

8. The vaccine information statement (VIS) should automatically attach to the vaccine, but you may see a warning icon if a default VIS has not been assigned. In this case, click "Select VIS" and choose a VIS to attach.

Vaccine		Body Site	VIS/Publication	Details
POLIO-IPV	•	LG 🔻	Select VIS	Details
HEP A, PED/ADOL, 2D	T	RA 🔻	Select VIS	Details
TDAP, ADSORBED	•	LA 🔻	Select VIS 🔺	
	Ţ		,	

9. If you are not administering the recommended vaccines, you can clear them by selecting the blank space from the top of the drop-down menu.

Vaccine	Body Site VIS/Public	atio
POLIO-IPV	LG V Select VI	s (
HEP A, PED/ADOL, 2D	RA V Select VI	s
TDAP, ADSORBED	Select VI	s
ANTHRAX IG BCG		





10. However, if the reason you are not adding this vaccine is because the patient refused it, you need to document the refusal by selecting the reason refused instead of the body site.

Clinic * BRIT TYPE 1 INVENTORY			•	Vacc 10/07	Date 7/201	* 9 🖪	9Y	1M 28D	Prescribed By ADMIN, WEBIZ (DIETICIAN)
Do not set this clinic as the 'defaul Administered By *	t clin	ic' for this p	atient						
ADAMS, JOHN (MD)	Pat	tient is VFC	eligib	le					Display All Vaccines Clear Vaccine
								If Vaccine Refu	used, Reason
Vaccine		Body Site	VIS	/Publicat	tion	Details			
POLIO-IPV	۲	•	S	elect VIS	Ø	Details			•
HEP A, PED/ADOL, 2D	۲	RA 1	S	elect VIS	Ø	Details			
TDAP, ADSORBED	٠	LA	S	elect VIS	Ø	Details		OTHER	
	۲		,					PARENTAL D	DECISION CISION
	۲		·					RELIGIOUS I	EXEMPTION WITH AFFIDAVIT EXEMPTION WITHOUT AFFIDAVIT
	•		,						¥

11. To save, select "Create" from the green drop-down at the top of the screen.

TWAIN, MARK ID: 1055013 DOB: 08/09/2010 AGE: 9Y 1M 28D GENDER: M				T.
Immunizations () Learn More	Cancel	<b>t</b> -	Select Action	
Add		Cn	eate	





12.	The administered	vaccines will	display	on the	Immunizations	Home screen
12.	The automistered	vaccines will	uispiay	ontine	IIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIII	nume scree

TWAIN, MAR	RK ID: 1055013	DOB:	08/09/2010	AGE: 9Y	2M 27D GEND	ER: M		
munizatio	ons Hon	ne (	Ð		🗘 Links 🗸	Sel	lect Action 🝷	
iew								
DOB 08/09/2010	Age IPY 2M 27D	Histor NO	ry of Varicella?		Date of Varicella	3	The patient has refused one or n vaccines.	previously nore
⊞ Recommended In	mmunizations for	today,	11/5/2019 (9)	( 2M 27D)				
Recommended In Please do not rely so ACIP recommended http://www.cdc.gov/v	Immunizations for solely on the Recon d immunization sch vaccines/pubs/pink	today, nmende edules : book/in	11/5/2019 (9) er to forecast ir and the CDC I dex.html#chaj	( 2M 27D) mmunizatio Pink Book ( pters	ns. Utilize clinical j 2	udgment	and consult both t	the
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