



SC RYAN WHITE & HOPWA PROGRAM

2026 REPORTING & MEETING CALENDAR

JANUARY 2026				
DATE	FUNDING	TYPE	REPORT	REPORTING PERIOD
1/15	EHE	Submission (DPH)	3 rd Qtr. Financial Expenditure Reports Due	9/1/25 – 11/30/25
	RWB	Submission (DPH)	3 rd Qtr. Monitoring Reports Due <ul style="list-style-type: none"> • Signed 2nd Qtr. Compliance Report Summary • Qtly. Programmatic Narrative Report • Updated PDSA Cycle(s) 3 rd Qtr. Financial Expenditure Reports Due <ul style="list-style-type: none"> • RW/MAI/EC/NHAS/Rebates 	10/1/25 – 12/31/25
	HOPWA	Submission (DPH)	3 rd Qtr. Financial Expenditure Reports Due Signed 2 nd Qtr. Compliance Report Summary Due	10/1/25 – 12/31/25
1/20	N/A	Reminder	Review Preliminary RSR & RSR Completion Report <ul style="list-style-type: none"> • Review reports & resolve any errors prior to 2/1/25 <p>NOTE: For RSR technical assistance review only. Unresolved issues may be reviewed during the RSR TA Webinar scheduled 2/18/26. Do not submit the results to DPH. The RSR final submission is 3/3/26.</p> <p>Conduct Test Login in EHB</p> <p>NOTE: RSR will be submitted via the EHB to HRSA. For support, contact HRSA Contact Center: 1-877-464-4772.</p>	1/1/25 – 12/31/25
1/22	RWB	Submission (DPH)	Services & Budget Expenditure Templates Due <ul style="list-style-type: none"> • Use RSR & Implementation Report <p>NOTE: QA Staff must have this tool completed as a prerequisite for RSR TA & Submission. Business Office Staff must complete & submit to internal personnel who are responsible for submitting the RSR.</p>	1/1/25 – 12/31/25
DATE	TIME	TYPE	MEETING	FORMAT
1/27	10 am – 3 pm	Reminder	HPC Meeting <ul style="list-style-type: none"> • Subrecipient Directors and/or • Designated Representative(s) 	In-Person
FEBRUARY 2026				
DATE	FUNDING	TYPE	REPORT	REPORTING PERIOD
2/3 – 2/7	RWB	Submission (EHB)	RSR Service Provider Report Due <ul style="list-style-type: none"> • General Information • Program Information (<i>including funding source certification</i>) • Service Information • HC&T Information • Client by Zip Code <p>STOP HERE. Do not upload client-level data in the EHB until your program has been notified & cleared by SC DPH.</p> <p>NOTE: To access RSR Provider Report, go to page 33 of the 2024 RSR Instruction Manual (Provider section). For support, contact RSR Data Support Helpdesk: 1-888-640-9356 or email: RyanWhiteDataSupport@wrma.com.</p>	1/1/25 – 12/31/25

2/10 – 2/28	RWB	Submission (EHB)	RSR Staged Upload Due NOTE: Each RW provider/program will receive confirmation of the date when cleared for posting. Dates will vary by provider/program. Do not upload client data in the EHB until your program has been notified & cleared by SC DPH.	1/1/25 – 12/31/25
		Submission (DPH)	RSR Client & Clinical Summary Report Due NOTE: Due on the scheduled RSR upload date.	1/1/25 – 12/31/25
2/11	EHE	Submission (EHB)	Triannual Data Report Due NOTE: In PE, select "Reports" then "Run" then "EHE Report."	9/1/25 – 12/31/25
DATE	TIME	TYPE	MEETING	FORMAT
2/12	10 am – 12 pm	Required	Director's Meeting <ul style="list-style-type: none"> Subrecipient Directors MCM Workgroup Chair 	Virtual
2/18	TBD	Required	RSRTA Webinar: Uploading RSR & Submissions to DPH <ul style="list-style-type: none"> Review HRSA's changes to the RSR for eligible clients & services Review changes included in the RSR template NOTE: Only for new staff submitting RSR.	Virtual
2/26	10 am – 1 pm	Required	MCM Workgroup Meeting <ul style="list-style-type: none"> MCM Supervisors SMCM Supervisors 	In-Person

MARCH 2026

DUE DATE	FUNDING	TYPE	REPORT	REPORTING PERIOD
3/3	HOPWA	Reminder	Prepare for CAPER Report by Year-Ending Clients NOTE: Due date: 4/30/26.	4/1/25 – 3/31/25
	RWB	Submission (EHB)	RSR & RSR Provider Reports Due NOTE: Final date to submit to HRSA. For support, contact RSR Data Support Helpdesk: 1-888-640-9356 or email: RyanWhiteDataSupport@wrma.com .	1/1/25 – 12/31/25
3/17	EHE	Submission (DPH)	Year-End Narrative Report Due	9/1/25 – 2/28/26
DATE	TIME	TYPE	MEETING	FORMAT
3/12	10 am – 12 pm	Required	Peer Review Meeting <ul style="list-style-type: none"> Subrecipient Directors MCM Workgroup Chair NOTE: Peer Review Chairs will send meeting agenda & logistics.	Virtual
3/17	10 am – 3 pm	Required	HPC & Ryan White All Parts Meeting <ul style="list-style-type: none"> Subrecipient Directors and/or Designated Representative(s) 	In-Person

APRIL 2026

(Start of Grant Year 2026 – 2027)

DUE DATE	FUNDING	TYPE	REPORT	REPORTING PERIOD
4/1	RWB	Reminder	Prepare for Client Needs Assessment NOTE: Due date: 9/30/26.	4/1/26 – 8/31/26
4/30	EHE	Submission (DPH)	Year-End Financial Expenditure Report Due	3/1/25 – 2/28/26
	RWB	Submission (DPH)	4th Qtr. Monitoring Reports Due <ul style="list-style-type: none"> Signed 3rd Qtr. Compliance Report Summary Qtly. Programmatic Narrative Report 	1/1/26 – 3/31/26

			<ul style="list-style-type: none"> • Updated PDSA Cycle(s) <p>Year-End Monitoring Reports Due</p> <ul style="list-style-type: none"> • RSR Client Summary Report • WICY Year-End Programmatic Report • RW Implementation Plan Workbook, including RWB, Rebate, EC, MAI, NHAS, & EHE • MAI Narrative Year-End Report (<i>if applicable</i>) • MAI Implementation Plan (<i>if applicable</i>) <p>Year-End Financial Expenditure & Program Income Reports Due</p> <ul style="list-style-type: none"> • RW/MAI/EC/NHAS/Rebates <p>Clinical Report Card Due</p>	4/1/25 – 3/31/26
HOPWA		Submission (DPH)	Year-End Financial Expenditure Report Due	4/1/25 – 3/31/26
			Year-End CAPER Report Due	
			Signed 3rd Qtr. Compliance Report Summary Due	
TBD	N/A	Submission (DPH)	<p>Annual Grant Year Planning Documents Due</p> <ul style="list-style-type: none"> • Annual Budget Narrative & Cost Allocation Plans (BNCAP) • Annual Implementation Plans • Organizational Chart • Position Descriptions <p>NOTE: DPH will send notification of due date via the Annual Budget Guidance Letter.</p>	N/A
DATE	TIME	TYPE	MEETING	FORMAT
4/14	10 am – 3 pm	Reminder	<p>HPC Meeting</p> <ul style="list-style-type: none"> • Subrecipient Directors and/or • Designated Representative(s) 	Virtual
4/16	10 am – 3 pm	Required	Director's Meeting & Peer Review Meeting	In-Person
4/23	10 am – 1 pm	Required	MCM Workgroup Meeting	Virtual
4/30	10 am – 3 pm	Required	QM Steering Committee Meeting	In-Person

MAY 2026

DATE	TIME	TYPE	MEETING	FORMAT
5/14	10 am – 12 pm	Required	<p>Director's Meeting</p> <ul style="list-style-type: none"> • Subrecipient Directors • MCM Workgroup Chair 	Virtual

JUNE 2026

DUE DATE	FUNDING	TYPE	REPORT	REPORTING PERIOD
6/13	EHE	Submission (EHB)	<p>Triannual Data Report Due</p> <p>NOTE: In PE, select "Reports" then "Run" then "EHE Report."</p>	1/1/26 – 4/30/26
DATE	TIME	TYPE	MEETING	FORMAT
6/9	10 am – 3 pm	Reminder	<p>HPC Meeting</p> <ul style="list-style-type: none"> • Subrecipient Directors and/or 	In-Person

			<ul style="list-style-type: none"> Designated Representative(s) 	
6/11	10 am – 12 pm	Required	Peer Review Meeting <ul style="list-style-type: none"> Subrecipient Directors MCM Workgroup Chair <p>NOTE: Peer Review Chairs will send meeting agenda & logistics.</p>	Virtual
6/25	10 am – 1 pm	Required	MCM Workgroup Meeting <ul style="list-style-type: none"> MCM Supervisors SMCM Supervisors 	In-Person

JULY 2026

DUE DATE	FUNDING	TYPE	REPORT	REPORTING PERIOD
7/15	RWB	Submission (DPH)	1st Qtr. Monitoring Reports Due <ul style="list-style-type: none"> Signed 4th Qtr. Compliance Report Summary Qty. Programmatic Narrative Report Updated PDSA Cycle(s) 	4/1/26 – 6/30/26
	HOPWA	Submission (DPH)	Signed 4th Qtr. Compliance Report Summary Due	

NOTE: 1st Qtr. Financial Expenditure Reports for RWB, EHE, & HOPWA are due 10/15/26, along with 2nd Qtr. Financial Expenditure Reports.

AUGUST 2026

DATE	TIME	TYPE	MEETING	FORMAT
8/11	10 am – 3 pm	Reminder	HPC Meeting <ul style="list-style-type: none"> Subrecipient Directors and/or Designated Representative(s) 	In-Person
8/13	10 am – 12 pm	Required	Director's Meeting <ul style="list-style-type: none"> Subrecipient Directors MCM Workgroup Chair 	Virtual
8/27	10 am – 1 pm	Required	MCM Workgroup Meeting <ul style="list-style-type: none"> MCM Supervisors SMCM Supervisors 	Virtual

SEPTEMBER 2026

DUE DATE	FUNDING	TYPE	REPORT	REPORTING PERIOD
9/15	EHE	Submission (DPH)	Mid-Year Narrative Report Due	4/1/26 – 8/31/26
9/30	RWB	Submission (DPH)	Client Needs Assessment Due	4/1/26 – 8/31/26
DATE	TIME	TYPE	MEETING	FORMAT
9/10	10 am – 3 pm	Required	Director's Meeting & Peer Review Meeting <ul style="list-style-type: none"> Subrecipient Directors MCM Workgroup Chair 	In-Person

OCTOBER 2026

DUE DATE	FUNDING	TYPE	REPORT	REPORTING PERIOD
10/15	EHE	Submission (EHB)	Triannual Data Report Due <p>NOTE: In PE, select "Reports" then "Run" then "EHE Report."</p>	5/1/26 – 8/31/26
		Submission (DPH)	1st Qtr. Financial Expenditure Report Due	3/1/26 – 5/30/26
			2nd Qtr. Financial Expenditure Report Due	6/1/26 – 8/31/26
RWB		Submission (DPH)	1st Qtr. Financial Expenditure Reports Due <ul style="list-style-type: none"> RW/MAI/EC/NHAS/Rebates 	4/1/26 – 6/30/26
			2nd Qtr. Financial Expenditure Reports Due <ul style="list-style-type: none"> RW/MAI/EC/NHAS/Rebates 	7/1/26 – 9/30/26

			2nd Qtr. Monitoring Reports Due <ul style="list-style-type: none"> • Signed 1st Qtr. Compliance Report Summary • Qtly. Programmatic Narrative Report • Updated PDSA Cycle(s) 	
HOPWA	Submission (DPH)	1st Qtr. Financial Expenditure Report Due	4/1/26 – 6/30/26	
		2nd Qtr. Financial Expenditure Report Due	7/1/26 – 9/30/26	
		Signed 1st Qtr. Compliance Report Summary Due		
DATE	TIME	TYPE	MEETING	FORMAT
10/8	10 am – 12 pm	Required	Peer Review Meeting <ul style="list-style-type: none"> • Subrecipient Directors • MCM Workgroup Chair <p>NOTE: Peer Review Chairs will send meeting agenda & logistics.</p>	Virtual
10/22	10 am – 1 pm	Required	MCM Workgroup Meeting <ul style="list-style-type: none"> • MCM Supervisors • SMCM Supervisors 	Virtual
10/29	10 am – 3 pm	Required	QM Steering Committee Meeting <ul style="list-style-type: none"> • Subrecipient Directors and/or • Designated QM staff 	In-Person

NOVEMBER 2026

DATE	TIME	TYPE	MEETING	FORMAT
11/12	10 am – 12 pm	Required	Director's Meeting <ul style="list-style-type: none"> • Subrecipient Directors • MCM Workgroup Chair 	Virtual

DECEMBER 2026

DUE DATE	FUNDING	TYPE	REPORT	REPORTING PERIOD
12/15	RWB	Submission (DPH)	Annual Grant Continuation Application Due	N/A
TBD	RWB	Reminder	RSR Error Identification & Correction TA Webinar NOTE: Webinar will be recorded. Release date TBD.	N/A
DATE	TIME	TYPE	MEETING	FORMAT
12/8	10 am – 3 pm	Reminder	HPC Meeting <ul style="list-style-type: none"> • Subrecipient Directors and/or • Designated Representative(s) 	In-Person
12/10	10 am – 12 pm	Required	Peer Review Meeting <ul style="list-style-type: none"> • Subrecipient Directors • MCM Workgroup Chair <p>NOTE: Peer Review Chairs will send meeting agenda & logistics.</p>	Virtual

NOTE: Report due dates and reporting periods, as well as meeting dates, formats, and locations, are subject to change.