

# SC RYAN WHITE PROGRAM

## CONTINUOUS QUALITY IMPROVEMENT MODEL

### PLAN-DO-STUDY-ACT TEMPLATE

**SUBRECIPIENT:**

**DATE:**

**QUARTER:**

**CYCLE NUMBER:**

**FUNDED SERVICE CATEGORY:**

**TEAM:**

**START DATE:**

**COMPLETED DATE:**

**AIM** *(THE PURPOSE OF THIS TEST/CYCLE)*

**PLAN** *(COMPLETE BEFORE THE TEST/CYCLE)*

DETAILS *(WHO, WHAT, WHERE, WHEN, & HOW):*

WHAT DO WE EXPECT *(PREDICT)* WILL BE THE EFFECT OR OUTCOME OF THE CHANGE:

IF OUR EXPECTATION IS ON TARGET, WHAT WILL BE OUR NEXT TEST/CYCLE OR ACTION:

**DO & STUDY** *(FILL OUT DURING & AFTER THE TEST/CYCLE)*

WAS THE TEST/CYCLE CARRIED OUT AS PLANNED: ☐ YES ☐ NO IF NOT, WHY:

WHAT DID WE OBSERVE THAT WAS NOT PART OF OUR PLAN:

HOW DID WE STUDY AND UNDERSTAND THE RESULTS:

HOW DID OR DIDN'T THE OUTCOME OF THIS TEST/CYCLE AGREE WITH OUR EXPECTATION *(PREDICTION)*:

WHAT DID WE LEARN FROM THIS TEST/CYCLE:

**ACT** *(FILL OUT AFTER THE TEST/CYCLE IS COMPLETED)*

GIVEN THE OUTCOME OF THE PDSA, WILL YOU ADOPT THE CHANGES: ☐ YES ☐ NO IF NOT, WHY:

WHAT THINGS LIMITED OR SUPPORTED THE SUCCESS OF YOUR AIM: